

Wetherby and District U3A

Minutes of a Committee Meeting held on 12 June 2018

Present: Brian Taylor (Chair), John Pentith, Sue Jakeman, Delia Wells, Sue Addinall, Lesley Newnham, Clive Springle, Christine Naylor, Alan Pengilley.

1. **Apologies:** Lesley Titchmarsh, and Pat Harrigan.
2. **Welcome:** The Chairman welcomed the Members to the Meeting.
3. **Minutes:** The Minutes of the last Meeting held on 24 April 2018 were approved.
4. **Matters Arising:**
 - **Community Page on Website and Website Update:** Alan Pengilley, Brian Taylor and Tim Mallett recently met to discuss how we can improve our communication with the members. We felt that the inclusion of a new Community page on the website would be beneficial to keep people updated about current issues and events. In addition, consideration is being given to the use of social media and the possible introduction of a U3A Facebook page to help keep members updated. A meeting will be convened in the near future to discuss ideas with webmaster, Roger Hocking and newsletter editor, Joyce Bale.
 - **Equality, Diversity and Inclusion Policy:** Subject to the minor changes agreed at the previous meeting on 24th April 2018, the policy will be placed on the website. Members will be informed of the new policy through the newsletter.
 - **Update on General Data Protection Regulation (GDPR):** A small working group (Pat Harrigan, Sue Addinall, Delia Wells and Brian Taylor) convened by the Treasurer had discussed a number of practical issues regarding implementation of the new Regulation. The group will meet again on 26 July. Group Leaders will be briefed about GDPR and on the importance of ensuring that details and lists of their respective group members should be kept securely. Membership Secretary, Sue Addinall, is the focal point for removal of data on Wild Apricot.
 - **Payment of Tutors:** Discussions had been held with those concerned and Delia Wells is to gain advice from HQ about this issue. She is to report back at the next meeting.
 - **AGM 27 June 2018:** The Chair thanked Alan Pengilley and Sue Addinall for distributing the necessary information. The Report by the Chair will contain brief information on some of the highlights of the year. Lesley Titchmarsh is to retire from the Committee and, as yet, we have not identified a successor to Lesley as Events Coordinator. The Chair will use the meeting to stress the need for people to volunteer and become involved. Cakes and afternoon tea to be co-ordinated by the usual sub-committee.
5. **Membership Update:** Current membership stands at 1191. A further 20 members joined last month in what is usually a slow period.
6. **Reports from subgroups:**
 - (a) **Finance and Admin:** In Pat Harrigan's absence Clive Springle presented the Financial Report. Cash position as 10 June showed Total Funds to be £22,681.21. The Accounts for 2017/8 have now been signed off. The budget statement has also been prepared and was presented to the meeting.
 - (b) **Groups:** Two new groups Astronomy and Guitar have now been set up.
 - (c) **Events:** There is no report as Lesley Titchmarsh is away with the Ireland Trip.

(d) Meetings: 117 members attended the last Open Meeting with a further 6 visitors. It was agreed that due to a shortage of mugs at the venue that U3A will purchase mugs to the cost of approximately £50 and give these as a donation.

(e) Communications: Another informal meeting to discuss website and communications issues is planned for 28 June. Although Joyce Bale has indicated that she wishes to stand down after several years as Editor of the newsletter and monthly memo, no member has yet volunteered to take over. Alan Pengilley will continue efforts to resolve the issue.

(f) Membership Liaison: Lesley Newnham, with a representative from Sherburn, gave a presentation about U3A to an interested group of people in Tadcaster. It had been a useful and successful meeting and Tadcaster has been encouraged to have a U3A Group of their own. The Chair has agreed to speak to the residents of Mason House about membership. Alan Pengilley has been approached by a volunteer for St Gemma's Hospice asking for leaflets to be available at the AGM. It was agreed that these could be left in the venue and information placed on the Community Page of the Website.

Any Other Business:

1. **National Conference:** No representatives will be attending from Wetherby U3A.
2. **Dates for future Meetings:** 4 September, 16 October, 27 November, 15 January 2019.
3. **10th Anniversary** – As the 10th anniversary of Wetherby U3A approaches, consideration should be given to celebrating a successful first 10 years. Should there be a number of small events, a 'Showcase' type event, a more high profile anniversary lunch? A working group of John Pentith, to Chair, Lesley Newnham, Sue Jakeman and Christine Naylor will meet to consider the matter.

Date of Next Meeting: 17 July 2018 at 10am - Committee Room One Stop Centre.

The Meeting closed at 11.15 am.