

Wetherby & District U3A

Minutes of a Committee Meeting held on 17 October 2017

Present: Brian Taylor, John Pentith, Sue Jakeman, Pat Harrigan, Lesley Titchmarsh, Alan Pengilley, Christine Naylor, Carolyn Mercer, Clive Springle and Lesley Newnham.

1. **Welcome:** The Chairman welcomed the Members to the Meeting.
2. **Apologies:** Delia Wells and Sue Addinall.
3. **Minutes:** The Minutes of the last Meeting held on 5 September 2017 were approved with an alteration to item **6. Meetings** to read "*recent attendance at **Open Member Meetings** had not been large*" to replace "*recent attendance at **New Member Meetings** had not been large*".
4. **From item 6 Reports – (c) Events:** Due to Lesley Titchmarsh having to leave the Meeting early, this report was presented earlier than shown in the Agenda. Preparations have been made for the Anniversary lunch to be held at the Bridge Hotel on 11 April 2018. A guest speaker is being secured. It was agreed that the ticket price, including tips and a fee of £100 for the speaker, would be £18. Any small further costs to be paid by Wetherby U3A. Arrangements for **the 2018 Holiday** to Galway and the Arran Islands have been finalised. The holiday is for five nights/six days departing on Sunday 10 June. *It was agreed that U3A would fund the driver's tips and £10 per person towards food on the coach. It was also agreed that the single room supplement would be £130.* **The Volunteers' Lunch** is to be held on Tuesday 3 July 2018 at Kirk Deighton Village Hall. An initial meeting to kick-start the event will take place in February 2018.
5. **Matters Arising:**
 - **Review of Constitution –** *Brian Taylor, Sue Jakeman and Pat Harrigan will meet in January to conduct the review.*
 - **Wetherby Activity Day:** Brian reported the event held at Wetherby High School took place on Saturday 9th September. Unfortunately it had been poorly attended, mainly due to bad weather and the venue. A debrief meeting had been held and a decision made not to hold the event next year. However, if the expanded Tour of Yorkshire cycle race should visit Wetherby in 2018, then it is hoped to stage an activities type event the same day, using the Town Hall.
 - **Editorial Position:** Joyce Bale has agreed to stay as Editor until June 2018 so there is no immediate rush for a replacement. *Alan Pengilley following-up. He agreed to mention this at the New Members Meeting* and it could also be included in the Memo and the Newsletter. A Meeting is to be organised with Alan, Joyce and Kathie to discuss the matter further.

1. **Membership Update:** There was no report as Sue Addinall was away. It was believed that there had been little activity since the last meeting.
2. **Reports from Subgroups:** **(a) Finance and Admin:** The current cash position at 15 October 2017 shows total funds of £18,682. The required changes have been made to signatories to the Bank Account. **(b) Groups** – no report presented. **(c) Events** – dealt with under item 4 above. **(d) Meetings** – Nothing to report. **(e) Communications** – Caroline's monthly **Roving Reporter articles** continue to appear in Wetherby News. The report on Wetherby Speakers Group could not go out under the Wetherby U3A heading. Arrangements are in hand for the **November Newsletter** and the **Showcase Event** on 13 December. Four Group Performances and Five Group Displays were currently available for the event. The **A1 frame** had been purchased to display the Ethos Statement. **Badges** had been purchased and **12 U3A Lanyards and Badge Holders will be purchased.**
3. **Any Other Business:** **(a) Role of Liaison Officer** – Lesley Newnham circulated a draft job description for the Members Liaison role. Following a number of suggestions, it was agreed that Lesley would amend the job description and report back. **(b) Access to U3A database** – A sad incident involving the sudden death of a U3A member who lived alone, had raised the issue of releasing address details from the U3A database. Following a discussion, it was agreed that whilst complying with data protection is paramount, in an emergency situation the Chairman or Deputy should be contacted and they would then arrange the release of any essential information to the Police. It is important to review our data protection policy as new laws come into force in 2018. **(c) YAHR** – The Chair reported that he was receiving various emails and documents from the YAHR. An invitation to attend a Sharing Best Practice Workshop in York on 24 November was considered but there were no expressions of interest. The Chair will ensure that the committee is made aware of any important issues received from the YAHR in the future. **(d) Update from National Conference** – Lesley Newnham had attended the conference and been to three sessions. The subjects covered were wide ranging and with varying degrees of usefulness for Wetherby U3A. There was emphasis on a policy for special needs, dementia caring training sessions, duty of care, car sharing, sight and hearing problems, support, and accessibility. **A group comprising Alan, Lesley Newnham, Christine and Brian, will be formed to consider a policy for some of the issues raised.** **(e) Table Tennis Insurance** – Lesley Newnham to contact U3A Legal Advice to obtain advice in writing on this issue. **(f) Requests for help from other organisations** – The Chair had received a request asking if U3A members may be interested in volunteering to assist the Follifoot Disabled Riders Group. The current policy is not to use the U3A newsletter or website to circulate this kind of request. The Chair proposed that the policy be amended to deal with this, and other requests, on a case-by-case basis. The proposal was not supported due to concern that U3A would be inundated with similar requests, as had been the case some years ago. It was agreed

that the status quo be maintained. However, it was thought a board might be provided at Open Meetings to advertise organisations wanting volunteers.

4. **Date of Next Meeting:** 5 December at 10am at the One Stop Centre.

The meeting closed at 11.35am.